

# All-Terrain Vehicle Account Allocation Committee

## Teleconference Call, Salem, Oregon

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### **June 16, 2004**

The All Terrain Vehicle Account Allocation Committee (ATV-AAC) meeting was called to order by the chair, Pat Harris, at 10:15 AM. Committee members present were as follows: Pat Harris, Larry Runk, Scott Ryland, Randall Parmelee, and Tim Custer. Committee members absent were Tyrrell Hart, Julie Barrell and Ron Price. Oregon Parks and Recreation Department (OPRD) staff included Wayne Rawlins, Richard Walkowski, Kyleen Stone and Rocky Houston. Members of the public included David Lexow and Rod Roberts. The teleconference number was written in error, which led to Julie Barrell's being absent from this meeting.

The chair called the meeting to order at 10:15 AM. The minutes for the April 15-16, 2004 ATV-AAC meeting was reviewed. Tim Custer made a motion to accept a corrected version of the minutes. Randall Parmelee seconded the motion. The vote was unanimous to accept the corrected minutes. Rocky Houston provided a brief summary of OPRD ATV projects. These included:

Safety Trailer / NOHVACC Adventure Trail - Rocky stated that he had been in contact with NOHVACC and the cost for the 10 panels was \$5200. He stated that OPRD was looking at an enclosed snowmobile style trailer be the Safety Trailer. The cost for the trailer will be somewhere in the \$10,000 to \$20,000 range. In addition, OPRD is looking at getting sponsors from local dealers and national manufacturers as well. Rocky stated that they hope to have the trailer completed by the end of the summer/early fall if possible.

ATV Map Revisions - Rocky stated that OPRD ATV Map stock is getting low. Prior to ordering more, OPRD is looking at making revisions to the current map. Rocky will get an draft example out to the committee members for input prior to ordering new maps.

ATV Grant Manual Revision - Rocky stated that everyone was sent a copy of the draft ATV Grant Manual. He stated that it should be ready for printing next week. He stated that he had hoped to have it on the web prior to July 1, 2004.

Web Page - Rocky indicated that OPRD should have the web page up to date by the end of the summer/early fall. Rocky stated that DAS changes to the web design may allow for a quicker input of data and input by ATV program staff.

ATV Quarterly Report - Rocky stated that by the end of this week a Quarterly Report was going to be sent out to all committee members. Rocky explained that it would also be available for view on the web too. Rocky stated that the intent was to provide committee staff with a report of ATV fund activities. These included, project summaries, Grant budget summary, updates from the field representatives, data on sticker sales and safety education classes and other information. Rocky requested that the committee make any suggestions to the format to him after they had reviewed the quarterly report.

Tim Custer made a request to have OPRD staff check into having maps of ATV riding areas be put on our web page so that users could print them out. After a brief discussion between committee members and OPRD staff, it was concluded that this would be a long-term goal of OPRD staff, however there were many barriers in place at this time.

#### Project Review:

Coos County Sheriff's Office Patrol Vehicle bids: The ATV-AAC had requested to review the bids for a new patrol vehicle at the April 16, 2004 meeting. The bid was for \$20,388.50. It was not part of the bid, but the vehicle will require an additional \$5-7,000 to set it up. Tim Custer made a motion to recommend funding \$15,000.00. Scott Ryland seconded the motion. The vote was unanimous in favor.

Motorcycle Riders Association Acquisition: A lengthy discussion occurred on the (5) portions to this acquisition. The discussion centered around a few main themes: Does each purchase have all of the necessary components for OPRD to approve purchase; Do the acquisitions lose their ATV recreational value if the Jacksonville Watershed 1800 acres is closed to ATV use; Does each portion stand alone or are they dependent on other pieces of the acquisition. Randall Parmelee made a motion to recommend funding of \$205,692.19 (total project), \$164,553.75 (grant) and \$41,138.44 (match) once each of the (5) portions of the acquisitions met the criteria set out by OPRD and that each portion be looked at/funded independently. Larry Runk seconded the motion. The vote was unanimous in favor.

#### Other Business:

ATV-AAC members discussed a letter they had been sent by a user who had concerns over the maintenance of a riding area. OPRD staff interjected that they had not received a copy of this letter. After a brief discussion it was decided that OPRD field staff would look at the site and discuss the maintenance with the land manager.

OPRD would send a letter to the user and brief the committee on their actions.

The meeting was adjourned at 12:10 PM

Respectfully submitted by Rocky Houston, ATV Program Coordinator.