

All Terrain Vehicle Account Allocation Committee
Minutes
April 14, 2005
Christmas Valley Recreation Hall
Christmas Valley, Oregon

April 26, 2005

Contact Name: Rocky Houston, 503-986-0706

Contact Email: Rocky.Houston@state.or.us

The All Terrain Vehicle Account Allocation Committee (ATV AAC) meeting was called to order by the chair, Pat Harris at 10 a.m. Committee members present were as follows: Pat Harris, Joe Barrell, Larry Runk, Tyrrell Hart, Scott Ryland and Randall Parmelee. Oregon Parks and Recreation Department (OPRD) staff included Wayne Rawlins, Richard Walkoski, Ian Caldwell, Mike Law, Jeff Farm, Rocky Houston, Kelly Blanchard, Mark Taylor and Terry Bergerson. Public attendance: Tom Harris, Julie Barrell, Velma Parmelee, Tim Robeson, Mark Norris, Gretchen Burris, Fran Baxter, Greg Close and Ron Wellborn.

Old Business:

The grant for North Lake County EMS vehicle was tabled at the September 2004 meeting. The concern was that North Lake County would not be able to meet the required amount for match by June 30, 2005 and could have to wait until the next grant request period. Gretchen Burris provided information about the surrounding area and gave the ATV AAC updated bids to review for the purchase of this vehicle. The ATV AAC will reconsider the grant at the meeting April 15, 2005.

Tyrell Hart commented on past meeting minutes and stated that he preferred additional information on discussion topics, rather than bulleted items. His concern is that the notes lack detail and conclusions.

New Business:

Mark Taylor, ATV Safety Intern

Rocky Houston introduced Mark Taylor, who is working with OPRD as a student intern for one year with zero costs, with the exception of business related trips. Mark has been an ASI trainer for ten years. Mark will be responsible for implementing the check out of the safety trailer, developing a curriculum for the ATV safety programs presented at GI Joes, visiting and locating possible training sites, and working directly with ASI. He has met with various sponsors of the safety trailer, as well as interest groups. He will also be working with the ASI instructors in staffing the trailer. Tyrrell Hart asked Mark what his short and long-term goals are. Mark answered that his ultimate goal is to further develop OHV safety within the program. He said he would like to get more safety sites, work

with instructors for more classes, and get more dealer support of the safety program. On a personal note, he would like to make things good for people who like to ride. Pat Harris said she would like to see that OPRD doesn't lose sight of the kids' involvement and asked Mark if his plan was to take the safety trailer into schools. Mark replied that he would like "the most bang for his buck" with a logical approach. Randall Parmelee added that the remote areas won't have large venues such as sportsman shows and outdoor shows and the traveling trailer could be beneficial to kids living in those remote areas. Mark added that he wants to convey a positive message, not a "do and don't" type message. Joe Barrell asked Mark if he was in charge of the coaches, and it was explained that this would not be his role as an intern.

ATV Trailer

The ATV trailer was not completed, and could not be brought to this meeting. Rocky said he had acquired two quads and described the 24-foot trailer. The photo shoot will be next week for the graphics and the internal panels will be ready by May 1, 2005. He will be getting mannequins next week. There will be six total, two adults and four children. He will also be getting a full size utility vehicle, a full size ATV, a youth ATV, a full size dirt bike, and 125cc and 50cc dirt bikes. The first show the trailer will be at will be at the "4th ATV and Off Road Exposition" on May 1, 2005 in Portland. The set up area will be 20' X 40'.

Upcoming Dates

April 30, 2005: ASI Professional Development, Roseburg

May 7, 2005: Kids' Fair, Medford

ATV AAC Safety Committee/Forum

Randall Parmelee stated that since Julie Barrell was no longer on the ATV AAC that she was also no longer on the safety committee. Pat Harris asked the committee for suggestions on how to staff those meetings. Randall Parmelee said he couldn't make all of them, although he has plans on attending as many as possible. Randall reminded the group that ASI has a memorandum of understanding with the Forest Service for safety sites, and provides liability insurance. This MOU is updated yearly. Randall said his thought is that there should be two people at the safety forum. The forum is generally held in the late fall. Pat Harris asked if two people would be allowed to be a part of this safety committee, and if so, would non-committee members be allowed to attend? Wayne Rawlins said that non-committee or staff would not be recommended. Pat Harris will check with Tim Wood on this. Tyrrell Hart nominated Joe Barrell to be on the safety committee, and Pat Harris appointed him. Scott Ryland said that all committee members should try to attend, and reminded the ATV AAC that only two people would be reimbursed for those meetings.

Safety Presentation

Richard Walkowski, Recreation Program Manager, introduced Terry Bergerson, Planning Coordinator to the committee and gave a background on the work Terry has been researching. Terry explained that the safety presentation was recommendations, and that some of the ideas would need to go through legislation. Terry gave a presentation

showing facts and statistics on OHV safety with comparisons to the watercraft safety statistics, showing various safety issues with various age groups, titling and registering ATV's, law enforcement, meeting with other state agencies to implement the plans, and other safety related information. ATV AAC members asked for copies of the presentation. Richard Walkoski told the group that this isn't in a vacuum and that committee members will need to provide input. Tyrrell Hart noted that this is what they've wanted. Scott Ryland said that the idea of taking a refresher course is always good. Pat Harris also commented she liked the recommendations of parents attending the safety courses. Larry Runk said that law enforcement would stand behind the ATV Program 100% with most of the recommendations. Tom Harris mentioned that another section of the training could be focused on land and user ethics. All members present of the ATV AAC were pleased with the recommendations. Scott Ryland stated that there was no mention of age recommendations within the presentation. It was acknowledged that there was no good solution for the large kid required to ride a small bike. Scott mentioned that he hoped that at some point the manufacturers would see the need to have a bigger ATV with the same size cc's. Randall Parmelee said he would like to see us get with the Oregon Department of Fish and Wildlife (ODF & W) and get educational information for hunters, who are occasional trail visitors, some without any safety training. It was suggested that interagency forums and discussions be held to address the various issues involving both hunters and ATV enthusiasts. Wayne Rawlins and Richard Walkoski have gone and talked with the hunter/ATV representatives about the issues. Tyrrell suggested the group adopt Terry Bergerson's plan and lead by example for the other state agencies. Richard suggested they develop an easily distributed curriculum to add to all hunter safety courses, relating to ATV ethics. Richard said this is something that Mark would be able to work on. Richard reminded the group that any changes that would take place could only occur during the 2007 legislative session. He also said it would be a good idea to start early and move ahead. Richard asked for an official recommendation to take the Parks Commission. Wayne mentioned that in the course of getting it to the legislation, there would only be about twelve months to work on this and find support from other agencies such as ODF&W and State Police and Legislators. Larry Runk suggested that all the VIN information be kept with DMV because of the easy accessibility for law enforcement. Pat Harris reminded the group that this safety program is mandated. Tyrrell suggested they adopt the plan tomorrow (4/15/05) during formal business.

Gretchen Burris

Gretchen is a Recreational Planner from BLM and welcomed us to her area. She introduced Fran Baxter from the Christmas Valley Chamber. Both women spoke about the area and recreational opportunities. Fran handed out brochures of the Christmas Valley Dunes, North Lake County and the surrounding area. Gretchen talked about the planning for ATV areas. Pat Harris confirmed that her plan did include all three classes for ATV's. Committee members would like to be placed on her mailing list for transportation planning maps and information. The travel management maps should be ready by June according to Gretchen. Tyrrell asked about removal of the radar site and wanted to know what would be left on the site. Gretchen did not know, but believes that it is still up in the air.

OHV Quarterly Report

Houston went over the latest quarterly report. The cover had Roseland OHV site with a class three rider. Pat Harris asked Rocky if it was his intention to show each class on different quarterly reports. Rocky said that was his plan. He gave a brief overview of safety courses; ATV AAC money allocated, and permits sales. There is an article written up on the newest ATV AAC member, Joe Barrell. He also spoke about the OHV Field Representatives Updates. Tyrrell Hart wants Bonnie Clugston to add user signs at the junction with Sumpter Valley Dredge area. Ian Caldwell wants to change the word “designated” to “designed on the Santiam Pass area. (The intent of the project is to create a designated trail system with *designed* OHV area.) Tyrrell is interested in a bill that allows tribes to apply for state grants. At this time that bill has no opposition and Tyrrell mentioned the connectivity of trails and how that would be very important. Wayne Rawlins mentioned that the nine federally recognized tribes would not want to obtain funds and get agreements for perpetuity because of public access issues regarding tribal lands.

Financial Report

No financial report was given at this meeting due to Kyleen Stone being ill and not attending.

Sean Loughran

Sean Loughran is no longer with OPRD. He has taken a job with the City of Vancouver (Washington), Pearson Airpark.

ATV AAC members discussed the grant requests to be heard on 4/16/05.

The meeting was adjourned at 5:50 p.m.

Respectfully submitted by Kelly Blanchard, ATV Program Assistant

All Terrain Vehicle Account Allocation Committee
Minutes
April 15, 2005
LaPine Rural Fire Protection District Office
LaPine, Oregon

April 26, 2005

Contact Name: Rocky Houston, 503-986-0706
Contact Email: Rocky.Houston@state.or.us

The All Terrain Vehicle Account Allocation Committee (ATV AAC) meeting was called to order by the chair, Pat Harris at 8 a.m. Committee members present were as follows: Pat Harris, Joe Barrell, Larry Runk, Tyrrell Hart, Scott Ryland and Randall Parmelee. Oregon Parks and Recreation Department (OPRD) staff included Wayne Rawlins, Richard Walkowski, Ian Caldwell, Mike Law, Jeff Farm, Rocky Houston, Kelly Blanchard, Mark Taylor, Terry Bergerson and Pete Marvin. Public attendance: Tom Harris, Julie Barrell, Velma Parmelee, Tim Robeson, Mark Norris, Gretchen Burris, Fran Baxter, Greg Close and Ron Wellborn. Paul May, Clyde Zeller, Blair Anderson, John Griffith, Jack Hoffman, Rick Guglielmi, Eric Newman, Wayne Patterson, Craig Ward, Rod Roberts, Bonnie Clugston, Terry Huntsman, Dan Swearingen, Rhett Hemphill, Vicki Ramming, Roger Geeting, Bruce Gainer, Greg Close, John Franklin, Mark Reese, Steve Otoupalik, and Steven Myren.

Old Business:

Discussion was held regarding the 1/14-15/2005 ATV AAC meeting minutes.

- Tyrrell Hart commented that future meeting minutes need more detail;
- Pat Harris questioned whether the funding of a part time safety and education coordinator for a 6-month period should be included in the minutes. It was clarified this information was included in the meeting notes;
- Pat Harris asked staff to clarify page 2, paragraph 4. In part the paragraph says, "OPRD has secured funding from BLM and have bikes being donated by manufacturers". Pat questioned what the BLM was funding. Rocky Houston explained that BLM has funded the panels and the mannequins.

After the discussion Tyrrell Hart made a motion and Scott Ryland seconded to approve the meeting minutes.

Housekeeping:

Budget

Richard Walkowski spoke about the 2005-2007-budget package. Ken Goforth attended the September meeting and told the committee they would be involved. Richard explained that the committee could prepare a package for the legislature if they find the

limitation was not enough and grant requests continue increasing. The timing is such that for the September meeting the package will be in draft form, ready to go over to the Department of Administrative Services (DAS). OPRD and ATV AAC will need to come up with a strategy together over the next few months. Pat Harris stated that in the past the committee has asked to be a part of the budget process and the statutes state that they are, but they never have. Pat said that to try to do that over the phone, or through emails would not be beneficial. She feels that it needs to be done face to face. Wayne Rawlins agreed. He suggested that OPRD staff take a part of the day and walk the ATV AAC through the package process and show the things they can request. The order the process goes through (in order) are the ATV AAC, Parks Commission, Legislative Fiscal Office, Governor and the Legislature. Along the way it can be modified. Scott Ryland noted that the fund is growing, and as such, the requests are growing and he doesn't want to see a "slush fund". Larry Runk requested that OPRD set a date to meet on this. Richard Walkowski agreed and said that Rocky Houston can be the liaison. He also said it may take more than one meeting. Tyrrell Hart suggested the group meet in June 2005. Wayne will confirm with Kyleen Stone that June will be timely enough.

Grant Requests

Ian Caldwell spoke about Patty Effington from North Lake County EMS and her grant request for a rescue vehicle. This grant request was tabled at the September 2004 meeting. She thinks she can get a vehicle cheaper through DAS, but she would not be able to talk to anyone about the approval to order from them until Monday (4/18/2005). She would like approval for a higher bid, but she will purchase the vehicle at the lowest bid. A motion to recommend funding at \$36,000 with the understanding that she would seek the lowest bid possible was made by Randall Parmelee and seconded by Larry Runk. The motion passed unanimously. This will be presented on June 2, 2005 to the Parks Commission and will come out of the current budget.

Law Enforcement Meeting

At the January meeting there was a motion to approve the April Law Enforcement meeting be moved to March. Rocky Houston said that would mean when they have the January meeting they would also have the open and close periods for the March meeting. Preparing for the LEO meeting could cause less customer service for those requesting grants, as well as the committee. Rocky gave a few alternatives: Move it back to April, hold all January and April grant packages (submitted in November) for a single meeting in March, or add a day in the January meeting for law enforcement. The decision will need to be made in September. Larry Runk asked the audience about moving the date to April. Craig Ward said he preferred driving in April rather than March. Paul May said that Yamhill County Sheriff's budget is already done. Various law enforcement officers said yes. Coos County has the same budget issue as Yamhill County. Larry Runk stated that he would like to see the O & M in January and keep everything separated out. Scott Ryland suggested they put law enforcement and safety and education meetings together. Rocky reminded the committee that safety and education can be submitted at anytime, which gives the grantor twelve months to complete a project. Tyrrell stated that the original reason the committee changed the law enforcement workshop date was to accommodate law enforcement people. If changing the date isn't accommodating law

enforcement, there really isn't a reason to change it. November may be a consideration to accommodate law enforcement since their budgets are due in February. It was suggested the committee make a decision at today's meeting regarding the date for the law enforcement meeting. Randall Parmelee wanted to have the opportunity to network during breaks to gather the opinions of law enforcement officers present. Pat Harris suggested the decision be made after lunch.

Status of Winchester Bay/Douglas County

Scott Ryland asked staff about the status of Douglas County/Winchester Bay lease/purchase. Scott says that his constituents have the perception that OPRD had promised to give the property to Douglas County and now it is offering a lease agreement. Wayne Rawlins told the committee that none of the staff present are involved with that project, and therefore could not respond. Scott wanted some information to take back for those asking about the ATV riding in the area. Rocky Houston further explained that his understanding is that there is a one-year lease and at the end of that year, that the transfer of ownership would occur. Scott Ryland asked how this would affect the parking lot paving which was paid for with grant dollars which he was hesitant to approve initially because of the land transfer being in question. Rocky replied that it would not affect the project; Parks, Douglas County and everyone involved are moving forward on the Umpqua Lighthouse Plan, regardless of who has their name on the deed. Pat Harris went to the last commission meeting and feels that something will continue after the one-year lease. She didn't have any problem with it.

New Business:

Safety Program

Randall Parmelee made a motion to enter into the statewide safety plan as presented by Terry Bergerson. Tyrrell Hart seconded the motion. The motion passed unanimously. The ATV AAC commended Terry on his good work.

Grant Requests

Tyrell Hart began the presentation of grants request portion of the meeting by informing those in the audience with a grant request in that the budget for this law enforcement grant meeting is \$750,000. There is \$1,151,955 requested and the expectations will not all be met by those who have submitted grants. He informed them that they may have to make cutbacks, and may be asked to suggest cutbacks to their proposals.

Projects

Rogue River/Siskiyou National Forest, Prospect OHV LEA

A motion to recommend funding of \$17,000 was made by Tyrrell Hart, seconded by Randall Parmelee and passed with a unanimous vote.

Union County OHV LEA

A motion to recommend funding of \$25,920 was made by Randall Parmelee, seconded by Larry Runk and passed with a unanimous vote.

Coos County Sheriff's Office, Dunes Deputy

A motion to recommend funding of \$85,000 was made by Scott Ryland, seconded by Randall Parmelee and passed unanimously with one abstention, Larry Runk.

Hauser RFD, Dune Rescue Van

A motion to recommend funding of \$78,877 was made by Randall Parmelee, seconded by Larry Runk and passed unanimously.

Wallowa Whitman National Forest, OHV Enforcement

A motion to recommend funding of \$10,650 was made by Randall Parmelee, seconded by Scott Ryland and passed unanimously.

Tillamook County Sheriff's Office, Tillamook State Forest Law Enforcement

A motion to recommend funding of \$132,350 was made by Larry Runk, seconded by Scott Ryland and passed unanimously.

Tillamook County Sheriff's Office, Sand Lake Law Enforcement

A motion to recommend funding of \$47,000 was made by Larry Runk, seconded by Scott Ryland and passed unanimously.

Yamhill County Sheriff's Office, YCSO ATV Enforcement

A motion to recommend funding of \$21,628 was made by Larry Runk, seconded by Randall Parmelee and passed unanimously.

Douglas County Sheriff's Office, Douglas County OHV LEA

A motion to recommend funding of \$115,179 was made by Scott Ryland, seconded by Scott Ryland and passed. Those in favor included Pat Harris, Larry Runk, Scott Ryland, Randall Parmelee and Joe Barrell. Tyrrell Hart voted in opposition; Larry Runk abstained.

Oregon Parks and Recreation Department, OHV Beach Signs

A motion to recommend funding of \$9,000 was made by Tyrrell Hart, seconded by Larry Runk and passed unanimously.

Umatilla National Forest, OHV Enforcement

A motion to recommend funding of \$18,039 was made by Larry Runk, seconded by Randall Parmelee and passed unanimously.

Deschutes County Sheriff's Office, OHV Enforcement

A motion to recommend funding of \$35,390 was made by Scott Ryland, seconded by Larry Runk and passed. Those in favor included Pat Harris, Larry Runk, Scott Ryland, Randall Parmelee and Joe Barrell. Tyrrell Hart voted in opposition.

COHVOPS, OHV Enforcement

A motion to recommend funding of \$37,157 was made by Tyrrell Hart, seconded by Scott Ryland and passed. Those in favor included Pat Harris, Scott Ryland, Tyrrell Hart and Joe Barrell. Larry Runk and Randall Parmelee voted in opposition.

COHVOPS, OHV Education

A motion to recommend funding of \$15,240 was made by Tyrrell Hart, seconded by Scott Ryland and passed unanimously.

Siuslaw National Forest, ODNRA & Sand Lake OHV Enforcement

A motion to recommend funding of \$42,000 was made by Scott Ryland, seconded by Tyrrell Hart and passed unanimously with one abstention, Larry Runk.

Siuslaw National Forest, Hauser Safety Site Development

A motion to recommend funding of \$1,500 was made by Scott Ryland, seconded by Tyrrell Hart and passed unanimously with one abstention, Larry Runk.

Siuslaw National Forest, OHV Enforcement

A motion to recommend funding of \$45,000 was made by Scott Ryland, seconded by Tyrrell Hart and passed unanimously with one abstention, Larry Runk.

Siuslaw National Forest, Sand Lake Water System

A motion to recommend funding of \$95,265 was made by Tyrrell Hart, seconded by Scott Ryland and passed unanimously.

Morrow County, EMT Equipment

A motion to recommend funding of \$7,300 was made by Larry Runk, seconded by Tyrrell Hart and passed unanimously. It was suggested that Morrow County get with Rocky Houston to retrieve the two dirt bikes currently held by Dr. Wisdom of the Starkey Experimental Station.

Lane County Sheriff's Office, Shotgun/Huckleberry OHV Enforcement

A motion to deny funding of \$80,000 was made by Tyrrell Hart, seconded by Larry Runk and passed unanimously.

Lane County Sheriff's Office, Dune OHV Enforcement

A motion to recommend funding of \$80,000 was made by Tyrrell Hart, seconded by Larry Runk and passed unanimously.

Willamette National Forest, McKenzie District EA for Santiam Pass OHV Area

A motion to recommend funding of \$15,620 was made by Scott Ryland, seconded by Tyrrell Hart and passed unanimously.

Fremont National Forest, OHV Enforcement

A motion to deny funding of \$13,410 was made by Tyrrell Hart, seconded by Randall Parmelee and passed unanimously.

Morrow County Sheriff's Office, OHV Enforcement

A motion to recommend funding of \$28,500 was made by Larry Runk, seconded by Scott Ryland and passed. . Those in favor included Pat Harris, Scott Ryland, Joe Barrell, Larry Runk and Randall Parmelee. Tyrrell Hart voted in opposition.

Oregon State Police, OHV Enforcement

A motion to recommend funding of \$13,775 for a 1-year pilot program was made by Larry Runk, seconded by Scott Ryland and passed. . Those in favor included Pat Harris, Scott Ryland, Joe Barrell, and Larry Runk. Randall Parmelee and Tyrrell Hart voted in opposition. It was suggested that OSP get with Rocky Houston to try and retrieve the dirt bike currently held by Mike Smith of the South Coast Trail Riders.

The meeting was adjourned at 5:00 p.m.

Respectfully submitted by Kelly Blanchard, ATV Program Assistant