



Oregon Parks and Recreation ATV Account Allocation
Committee (ATC-AAC) Meetings
Warn Industries
Milwaukie, OR
January 17-18, 2008

January 17, 2008 - Committee Tour

Some of the committee members and staff took a tour of Warn Industries' Clackamas Plant. Warn Industries manufactures and distributes performance power sports products including award winning winches.

**January 17, 2008 – Business Meeting
Minutes**

Voting Committee members in attendance: Joe Barrell, Tim Custer, Tyrrell Hart, Scott Ryland, Rick Thomas, Karen Wolff

Non-voting member in attendance: Wendy Zustiak

Committee members not in attendance: Larry Runk and Chris Knauf

Staff present: Ian Caldwell, Mike Law, Ron Price, Pamela Berger, Wayne Rawlins, and John Lane

Guests: John Borton, USFS; Bill Blackwell, Siuslaw National Forest; Sharon Stewart, Siuslaw National Forest; Vicki Ramming, COVOPS; Blair Anderson, USFS Prospect; Nathan Lewis, Siuslaw National Forest; and Terry Klingenberg, USFS Hebo

Vice-Chair Hart called the meeting to order at 1:00 p.m.

Adoption of Minutes

Motion: Karen moved adoption of the September 19-21, 2007 and the November 15, 2007 minutes

Second: Scott

Vote: The motion passed unanimously

Tyrrell said he has suggested to the biologist from the Bend area to use motorized vehicles for winter feeding, such as renting a plane to drop feed.

Review of Agenda

Ron reviewed the multi-year grant process and what to expect for tomorrow's presentations, noting that BLM's Lakeview presentation will not be heard as scheduled. All of the other multi-year grants will present reports, giving members an opportunity to ask questions. A few of them have revisions.

Scoring

Scott noted that some of the proposal descriptions were brief, making it hard to score. Ron responded that the original applications and staff information had been presented at previous meetings. Only the updated information was included in the packet distributed for this meeting. For future meetings, staff will include past and present information for multi-year applicants and provide updates.

Members settled on scoring the multi-grants only with discretionary points for amended agreements and not scoring ones that are being carried over (scheduled for presentations only).

Chair and Staff Updates

Ron requested the committee to schedule a time to review and update their strategic plan in preparation of discussing it with the OPRD commission in the near future. Members tentatively scheduled an all day workshop for Saturday, February 9, 2008 at the PGE Conference Room in Salem (*subsequently changed to April 7, 2008 in Boardman*).

Mike:

- The Siuslaw Forest Service wants to discuss the dune management plan. Issues include checkerboard ownerships and not all sections being open (or closed) at the same time. Scott noted his concern of the lack of staff to properly patrol the area, nor is there a staging area. BLM is considering closing their area, which could close the entire area. Tim thinks the neighborhood entrance should be shut down then makes a staging area in another entrance.
- Coos County is requesting funds for a bridge at Riley ranch; Environmental Assessment has not been done, public comment period needs to happen; could be up to 90 days or even longer. Ron expanded on the process.
- Honeyman State Park is widening the "H" loop area to be completed spring 2008
- ODF is requesting an emergency trail grant; rain caused flooding of Elliot Creek, knocking the bridge out. Because of the Coho presence ODFW did not authorize them to fix it.

Ian:

- The Deschutes County 4-H, Fair Staff and one Deschutes County commissioner had a meeting to discuss having an OHV training area at the Deschutes Fairgrounds. They will probably ask for a development grant at the April meeting.
- Ukiah is requesting a grant for assistance with rebuilding an emergency medical building.
- Staff is updating the ATV manual, rules, and handbooks to incorporate SB 101 laws.
- A Law Enforcement grant workshop and sound meter training will be held on January 23 and 24, 2008 at the State Fairgrounds.

Staff Issues:

The ATV Safety and Education Coordinator, John Lane was introduced; whose background and experience include being a first responder for Weapons of Mass Destruction oversight and training programs.

Ron: The SB 101 Stakeholders meeting is scheduled for January 29, 2008. The contract with OSU to assist in the development of the ATV training, as required by SB 101, is moving forward.

Pamela: The mileage reimbursement rate will remain at .485 until the new Federal rate is adopted by DAS.

ATV Program Updates:

Wayne and Ron visited Minnesota to learn about their ATV programs. The logistics differ there due to the large number of people involved in, and volunteering as safety trainers. People in that area have been snowmobiling for generations. Transitioning from snowmobile to ATV was easy, lots of clubs and membership. Unfortunately Oregon is not blessed with that luminous number of volunteers.

The person from Texas who developed Oregon's boater education program is interested in developing an ATV education program. If we chose to contract with him, there would be a \$15 fee for each applicant, which we don't want to do. He, not OPRD, would own the curriculum. There may be some associations with him in the future.

The SB 101 update was presented before the OPRD commission meeting this morning. We received the commission's approval to contract with Steve Garrets, OSU, and were authorized to enter into agreement for them to develop the curriculum. Later we will need to implement a delivery system (internet) and then a database.

Budget Presentation

Wayne informed the committee about the agency and legislative process to obligate ATV funds. He noted that although there is an ATV grant fund, OPRD will need to seek approval from the Legislative Emergency Board (E-Board), in June 2008, to allocate additional funds to cover grant requests. Because of that process, committee will need to determine how to prioritize the funds that are currently available as well as funds that will be requested from the E-Board.

Grant Review

1. **BLM Lakeview**

Tyrrell: Will be reviewed at a future meeting.

2. **Rouge River Prospect Increase**

Scott: Hard to score due to brief summary.

3. **Rouge River National Forest**

Joe: Need to find out why there are no letters of support.

4. **McGrew Trail Maintenance**

Tyrrell: This grant is to fill the holes at staging area along with other needed repairs.

5. **Mule Mountain Single Track Trail**

Tyrrell: This is a technical and narrow trail; great system.

6. **BLM Radar Hill**

Tyrrell: BLM wants to start managing it.

Tim: Questioned budget and private land agreement.

7. **Virtue Flats**

Tyrrell: The committee visited this area during our Baker City trip

8. **Wallowa Lake**

Larry: Not sure what their plan is for Class II vehicles. Users have created campsites on the creek then have been moved out for the purpose of the area to be used by RVs. At the base of the Unity system by Sumptner, there is a horse camp upstream, designed for only equestrian use; and some joint trails.

9. **Wallowa Whitman National Forest - Blue Mt. Trail**

Tyrrell: Asked why there is only one letter of support.

10. **MRA Lily Prairie**

- Tyrrell: The new MRA president will make tomorrow's presentation.
11. **Starkey**
- Scott: Would like to hear comments from members who went on the field trip.
- Larry: When the project expanded the research findings differed.
- Ian: Additional letter of support will be provided at tomorrow's presentation.
- Scott: Will ask the requestors if they have done further outreach towards other grants at this point. They keep coming to us for a large share of it.
- Tim: Their match is 68%
12. **Morrow County**
- Rick: As new member, I would like background information on this project.
13. **USFS John Day**– Increase in request
- Ian: excavator needs replacing; trailer is 17 years old. Discusses changes in mileage and vehicle costs.
- Scott: this can be a problem with multi-year agreements.
- Ron: They are bringing on three new staff.
- Ian: Some numbers changed because of calculation error.
14. **USFS - ONDRA Presentation only**
15. **USFS ONDRA Development**
- Tim: Slurry (chip seal) only?
- Mike: Yes.
16. **Coos County Park Access Bridge**
- Tyrrell: It's the bridge that doesn't go anywhere.
- Rick: Concerned about future plans.
- Tyrrell: We funded Riley with Coos County on the east side of tracks.
- Karen: We are being asked to fund a bridge that is on forest service property but it's not being requested by them.
- Wayne: this is fine as long as there is a long term agreement. Discussion on what constitutes a long term agreement.
17. **Douglas County Park Winchester Bay**
- Tim: This is a clean, well-maintained area.
18. **USFS McKenzie Santiam Pass**
- Tim: Can we spend money on non-designated areas?
- Tyrrell: Yes.
- Ian: Explains this is for maintenance.
- Wayne: Emphasizes that the billing process is based on reimbursement; if there is no O&M to bill, they won't get any money.
- Tyrrell: only one letter of support.

19. **BLM Shotgun Creek**

Scott: Budget same as last year.

20. **USFS Sand Lake presentation** – No comments

21. **ODF Tillamook National Forest**

Joe: OHV staff in Tillamook office is working together Forest Grove staff.

22. **BLM Upper Nestucca**

Tyrrell: Have almost 5,000 donated labor; spoke to Roughrider's part of volunteer group; no user group letter of support.

23. **Hood River County – Development**

Tyrrell: Found the forest management plan a very forward looking document and well thought out; great opportunity for motorized recreation.

24. **USFS Mt. Hood McCubbins Gulch**

Tyrrell: They have a 60% match.

25. **Trailsmen Motorcycle Club**

Mike: Excavator was requested as rental and changed to purchase. Discussion regarding companies donating their equipment time.

Tyrrell: Will ask what equipment they are requesting for what projects.

Mike: Their intention is to buy the cheapest excavator that can do the job, but yet won't fall apart.

Wayne: Explains procurement process for the state that the club would need to follow; need three quotes for the new equipment.

Discussion on purchase of reconditioned equipment and the cost effectiveness of renting equipment.

26. **COHVOPS** presentation only. No comments.

27. **USFS Middle Fork** - Increase in amount

28. **USFS Huckleberry Flats** – No comments

Wayne: Reminded members to recues yourself if there is an actual or perceived conflict of interest; if you have a relationship with jobs or people or it looks as if you could benefit in anyway or undue influence. It doesn't require you to be silent, but as soon as you recognize the interest, please indicate so.

Other Business and Comments

Further discussion on the Riley Ranch bridge.

Wayne: We need to determine what we are going to do to protect the public's money.

Tyrrell: It's only fair to fund a project once everything is in place.

Bill Blackwell, Siuslaw National Forest: There was a discussion with Bill Blackwell, ONDRA Deputy Ranger concerning the status of the EA for the Riley Ranch sand access road and bridge location. The EA has been a long process for a couple of reasons. First determining the best location for the bridge and access road, secondly, Forest Service staff has changed so new

personnel had to be brought on board. There also has been delays for the field inspection for endangered plants by staff. The anticipated completion date for the EA is late summer.

Discussion on mixed ownership properties

Given the situation with unallocated funds, members discussed options to rank, score, and or prioritize the projects. There is 1.6 million left to allocate at the present. Members agreed it is important to continue funding long term agreements, keeping the continuity and trust and determined they should be at the top of the rest could be ranked until there are no funds available, and then the remaining could be ranked and then given an agreement when we receive permission to use additional funds.

Discussion on funding the Law Enforcement applications that will be submitted after the April committee meeting. Staff will explain the situation to the Law Enforcement folks at the Law Enforcement workshop next week. Scott stressed the importance of funding law enforcement services.

Tyrrell: It would be easiest not to fund planning and development.

Scott: Requested a spreadsheet at each meeting of the current status of the ATV grant funds.

Vice-Chair Hart adjourned the meeting at 5:00 p.m.

Friday, January 18, 2008 Warn Industries

Voting Committee members present: Joe Barrell, Tim Custer, Tyrrell Hart, Scott Ryland, Rick Thomas, Karen Wolff

Non- Voting Committee members present: Wendy Zustiak and Chris Knauf

Committee members not in attendance: Larry Runk, Chair

Staff present: Ian Caldwell, Mike Law, Ron Price, Pamela Berger, Wayne Rawlins, and John Lane

Guests: Blair Anderson, John Borton, Jerry Sirski, Brett Page, Kevin McCoy, Donna Mattson, Tom Smit, Steve Croucher, Dr. Mike Wisdom, Bruce Johnson, April Miller, Simon Winters, Rick Guglielmi, John Erickson, Bill Blackwell, Pam Gardner, Larry Robinson, Jim Dowd, Nathan Lewis, Debra Drake, Clyde Zeller, Kevin Lane, Kevin Slagle, Wendy Zustiak, Terry Klingenberg, Vicki Ramming, Tom Niemela, Henry Buckalew, Liz Aleman

Vice-Chair Hart calls the meeting to order at 7:40 a.m.

Wayne Rawlins briefly reviewed the ATV-AAC budget for today's meeting.

Motion: Karen Wolff moved adoption of the Sept. 19, 2007 and Nov. 15 2007 minutes
Second: Scott
Vote: Unanimous

Grant Presentations

1. BLM – Lakeview

Discussion:

This previously approved grant update will be heard at a future meeting.

2. USFS: Rouge River Siskiyou/Prospect Increase in request from \$120,280.00 to \$127,739.00

Presentation by: Blair Anderson

Teens from NW youth corp. typical do trail work, which has been successful especially with the use of ATV grant. This year we replaced three ATVs and purchased a Kubota excavator. We've met one half of our match; the rest will be spent by the end of quarter. The increase requested is to cover increased wages and for the Sweco maintenance, which has doubled due to an upgrade to the controls of the blade.

Discussion:

Tyrrell: Asked if he purchase maintenance agreements for equipment.

Blair: No, we do our own maintenance.

Tyrrell: How many months do you need to commit for the use of the SWECO?

Blair: 10 months.

Scott: If we wait until June for the E-Board to approve spending of the requested funds, how will that affect your projects?

Blair: We would work two folks, but we could work around it. The staff availability would be affected but not the contract.

Ian: Discusses how projects can be affected by the difference in the Federal fiscal year (October - September) from the State's biennium (July – June).

Wendy: If the USFS receives the notice to proceed in the first part of June, the process would be seamless. However, if it were later it could cause some challenges.

Discussion on amending the agreements.

Wayne: Reviews the 2007-09 obligated funds and discusses the multi-year grants which have already been approved. The committee will need to use criteria / ranking through a prioritized process for today's grants. In response to Tyrrell, accepting them is not the same as approving them.

Tyrrell: Operations and Maintenance grants need to be given priority.

Blair: When asked if waiting until after June to determine if funding their request would be of hardship to their project. He could make it work.

Action Taken:

Motion: Scott moved to consider the grant

Second: Tim

Vote: Unanimous

3. USFS - Rouge River Siskiyou Travel Management Plan

Requested amount: \$75,352.00

Presentation by: John Borton

Emphasizes the importance to continue Operations and Maintenance grants. John gave a PowerPoint presentation that described their timelines and how the ATV grant cycle affects their travel management plan.

We don't have plans to spend any of the funds until after June.

Discussion:

Rick: Asks if there is a process for adding trails to their maps?

John: We are considering users and staff's comments.

Tyrrell: There is an area belonging to BLM in your area; are you contemplating interagency trails?

John: We are still assessing opportunities and are going to integrate the best that we can.

Discussion about several counties being included in their area and having a professional manage the total area.

When asked if waiting until after June to determine if funding their request would be of hardship to their project, John said no, they weren't planning on spending any of the funds until after June.

Action Taken:

Motion: Tim moved to consider the grant

Second: Scott

Vote: Unanimous

4. USFS - Rouge River Siskiyou - McGrew trail

Requested amount: \$15,914.00

Presentation by: Jerry Sirski

PowerPoint presentation.

Discusses supportive partners.

We plan to begin our project after Labor Day.

Action Taken:

Motion: Tim moved to consider the grant

Second: Rick

Vote: Unanimous

5. USFS - Rouge River Siskiyou - Mule Mountain

Requested amount: \$38,237.00

Presentation by: Jerry Sirski

Gives a PowerPoint presentation.

Discusses letters of support from the MRA and MCA, and likes the idea of involving youths.

Discussion:

Tyrrell: Are there plans to acquire the small triangle of private property?

Jerry : We are aware of that possibility doesn't think we've approached the owners at this time. We are waiting to see how the travel management plan is completed.

Project time lines:

When asked if waiting until after June to determine if funding their request would be of hardship to their project, Jerry said no, this project is planned to take place between fall 2008 through Spring 2009.

Action Taken:

Motion: Tim moved to consider the grant

Second: Joe

Vote: Unanimous

6. BLM – Burns - Radar Hill

Requested amount: \$18,736.00

Presentation by: Brett Page

Radar Hill is an all class family gathering area and also a makeshift dump and firearm practice area. We would like to get the word out to be responsible. We try to do the best we can now by driving around talking to folks about the health and safety issues. We are requesting funds for a new quad to use to make public contact. Funding would also be used to fill in potholes that have turned into mud bogs and provide resource damage prevention. Harney County as well as 30 people has offered in kind services such as dumping trash, labor, etc. There are concerns regarding cattle runs in the spring.

Discussion:

Tim: Asks about private land agreement.

Brett: We do not have any formal land agreements, would like to do a land swap with owner.

Joe: In 1996 we gave you funds to purchase quads.

Brett: Yes, we use those quads, weather permitting, for OHV related use.

Joe: There was an equipment survey five or six years ago that showed two of your quads were sitting in a barn, not in use. You have bad track record.

Brett: I am not aware of any ATVs that are not in use.

Wayne: Appreciates what Brett is trying to work out with private land owners and encourages him to strengthen his signage portion of the grants (i.e. informing public of areas).

Brett: Talks about 50 signs and kiosks – need to identify lines.

Tyrrell: If a person is not familiar with the area, they could accidentally run into barb wire area, which is a big safety concern.

Brett: Those areas have been secured by the property owner.

Tyrrell: Section 29 might have a designated route easement – we have funds available for that. Even to have MOU with property owner of given route?

Brett: OK

Wayne: Is waiting until after June to determine if funding their request would be of hardship to their project?

Brett said no.

Action Taken:

Motion: Tim moved to consider the grant

Second: Scott

Vote: Unanimous

7. BLM – Vale Virtue Flats

Requested amount: \$22,532.00

Presentation by: Kevin McCoy

We get more support for O&M than any other type of project. The volunteer presence has tripled since we have increased O&M. Also improved GIS, marking of hazardous areas. Internally O&M has beefed up our own management team, obligating more equipment and personnel.

Discussion:

Joe: Is there Class 3 use in this area?

Kevin: Yes, there use to be a lot of quad use in this area.

Tyrrell: What is the access to this area?

Kevin: Private land owner are working to improve access. Trailhead O&M is done by the Forest Service. You can tell by the width of the trails that we are getting a lot of quad use. We don't need these funds until after June.

Action Taken:

Motion: Joe moved to consider the grant
Second: Karen
Vote: Unanimous

8. USFS – Whitman South Fork Staging

Requested amount: \$70,270.00

Presentation by: Donna Mattson

Donna provided background of the project, describing campgrounds and the need for volunteer hosts to maintain the area.

Main roads cross trail system. Could work within the timeframes waiting till after June.

Discussion:

Scott: Any plans for Class 2 trails.

Donna: Does not know of any but the travel management trail process may bring about that.

Scott: Would Class 1 trails accommodate side-by-sides.

Donna: Does not know.

Ian: By widening the trails to accommodate side-by-sides, the area would dramatically change.

Action Taken:

Motion: Tim moved to consider the grant
Second: Karen
Vote: Unanimous

9. USFS – Whitman Blue Mountain / LaGrande

Requested amount: \$85,050.00

Presentation by: Tom Smit

Discussion:

Tyrrell: What are your plans to address camping in riparian areas along the river?

Tom: We rehabilitated some campsites and will continue to do so.

Tyrrell: Will the trails accommodate side-by-sides?

Tom: The trails couldn't be more than 7 feet wide. We have not changed any existing trail systems to accommodate side-by-sides.

Tim: What if someone comes with a side-by-side right now?

Tom: They are welcome to use the areas that accommodates them, however, not many of the trails will allow for that. This is an issue to be discussed during our trail management planning.

Tim: Do you think we could do a Class 2 with a size and weight limit that would accommodate side by sides?

Tyrrell: Some access is on user built bridges, not built to weight specs for new quads. Other infrastructures are also going to be affected by the changes in OHVs.

Wayne: Agrees with concept – you may want to think of introducing legislation to address this issue, and determine whose shoulders this falls upon.

Wayne: Could you wait until after June to go into an agreement?

Tom: Yes.

Action Taken:

Motion: Tim moved to consider the grant

Second: Rick

Vote: Unanimous

10. MRA – Lily Prairie

Requested Amount: \$\$16,201.27

Presented by: Steve Croucher

Steve is introduced as the newly elected MRA president. Gives update of the past year's activities, particularly at Lily Prairie. This request is for one quad. When asked if waiting until after June to determine if funding their request would be of hardship to their project, Steve said no.

Action Taken:

Motion: Tim moved to consider the grant

Second: Scott

Vote: Unanimous

11. USFS – Starkey Pacific NW Research Station – Planning

Presentation: Dr. Mike Wisdom, USDA Forest Service, Pacific NW Research Station and Bruce Johnson, ODFW

Requested amount: \$275,900.00

Discussion:

Dr. Wisdom: This is a long term research project designed for OHV use during hunting season. We brought it to the committee last September. Because there were questions, the committee then came to the area to learn more about it.

Bruce: We are watching animal response to OHVs.

Dr. Wisdom: Brought letters of support.

Tyrrell: Could you wait for funding?

Dr. Wisdom: If funding was deferred until July, it would affect us. We wouldn't have enough time to acquire all of the GPS and deploy them on equipment and animals before hunting season. However, we would be able to use the funds for research in the fall 2009. The hunting season would continue, as already approved by ODFW, we just wouldn't be able to begin collecting the data.

Karen: Are side-by-sides part of your studies?

Dr. Wisdom: We have some areas that could accommodate them. We plan to open those areas to Class 1 and Class 3 vehicles right now. We will look at side-by-sides later.

Scott: Is there much hunting use for Class 3 vehicles?

Bruce: We want to give that option to hunters.

Wayne: If you were not to receive any money would you still be able to continue the tracking in the future?

Dr. Wisdom: We would have to discuss that; it depends how far the agency wants to take the research. This is an important critical piece of the project. If resources are limited, then our objectives would be realigned.

Bruce: It would fundamentally change the study.

Wayne: Who is responsible to manage this part of the project?

Bruce: It depends where this sport is going as related to the use of OHV equipments.

Wayne: Points out there is a valid return on your investment, asking members to give this a positive consideration.

Karen: Have you contacted OHA or other hunting advocates for assistance in funding?

Dr. Wisdom: We have received limited funds from them in past, currently they don't have a lot of resources. We did not request funds from them for this project.

Tyrrell: Asked if they have contacted the Rocky Mountain Elk Association.

Dr. Wisdom: Yes, they are very supportive of this. They did not have much funding available to help as this time.

Tyrrell: The Southern Oregon Chapter of the Hunters Association did not have an opinion on this. Class 3 users are not particularly in favor.

Scott: Dune buggy groups are not necessarily supportive. Classes 1's are not supportive of this – they asked what we got out of it. If we fund it this time, we will feel obligated to do so again in the future. He asked them to consider reducing the requested amount.

Action Taken:

Motion: Tim moved to consider the grant

Second: Karen

Voting Aye: Joe, Tim, Karen

Voting Nay: Scott, Rick, Tyrrell

Tie vote

After further discussion about the lack of support by Class 1 and Class 3 users, as well as the possibility of reducing the requested grant amount, the following second motion was made.

Motion: Tim moved to consider the grant

Second: Joe

Voting Aye: Tim

Voting Nay: Joe, Karen, Scott, Rick, Tyrrell

Motion Failed

12. Morrow County Park

Previously Approved Grant amount: 138,284.90

Presentation by: April Miller and Simon Winters

We used our Nissan Pathfinder as match, which since has died. We then purchased some equipment to use as match, which was approved by staff. This was our only deviation from the original budget. The lagoon system is complete and operational. We had some snowmobile activity in the park.

Discussion:

Discussion on new Yamaha grants program which has no cap. She worked with Steve Nessle to apply for their grant. We do not plan on using funds until after July 1, 2008.

No action necessary

13. USFS - John Day

Request Increase in amount: From \$156,625.00 to \$177,409.00

Presentation by: Rick Guglielmi and John Erickson, New trails crew leader in North Fork

This is the 2nd year of a 4-year agreement. The increase is for the purchase of trailer. If we can get same quality at lesser price, we will do so. We won't exceed the \$10,000 limit for our excavator. If we wait start until after July 1, 2008, it shouldn't affect us, unless we expedite the agreements, we have a lengthy process.

Action Taken:

Motion: Karen moved to consider the increased grant amount

Second: Tim

Vote: Unanimous

14. USFS - ODNRA

Previously Approved Grant Amount: \$284,351.50

Sharon Stewart and Wayne Gale

Discussion:

Update on biennial grant and gives PowerPoint Presentation.

Tim: Asked that she include sound meter information in that brochure.

Mike: MRA is looking at going from 99 to 98 that didn't go.

No action necessary

15. USFS - ODNRA Development

Requested Amount: \$80,344.38

Presentation by: Bill Blackwell and Pam Gardner

Discussion:

Tim: Single lane roads

Bill: Turnout areas, re did culverts; extended rock on beach access road. We were planning on starting our project Labor Day.

Action Taken:

Motion: Tim moved to consider the grant

Second: Rick

Vote: Unanimous

16. Coos County Parks Development - Riley Ranch Bridge

Requested Amount: \$650,000.00

Presented by: Larry Robison

Discussion:

Need access bridge to get over the RR tracks and access to the same. Gives a PowerPoint presentation. Using existing roadway that gives us the elevation we need. Using the tussle was not feasible; going underneath the RR tracks would not work in the raining season. Waiting for funding will affect us with the increasing price of steel and the costs of working when they re-open the railroad (date not known).

Wayne: Your application indicates your work period would begin April 2008.

Larry: We were hoping to get started by then so could go out for contract and lock in dates with the bridge folks.

Wayne: What do you have in place for agreements for the land the bridge will be sitting on; MOU?

Larry: Grant came through without a signature from the landowner (which is ONDA, USFS, and the RR). Discusses appraisal process.

Scott: Is the bridge going to be placed on forest service property; do you have a signed agreement with them?

Larry: Hopes that will become part of the access agreement. The tracks from Eugene to Coos Bay have been closed and the equipment has been moved to Valley. The RR wants a public private partnership for maintenance costs of the 6 tunnels.

Wayne: Asks if that funding needs to be spent or obligated.

Bill: Obligated.

Wayne: Asks if this committee recommends funding the bridge, if they need the bridge in place or procured by June 30th.

Karen: You'd have to be in a contractual agreement.

Wayne: Explains that the grant could be approved based on certain conditions.

Larry: Gives figures on timber dollars.

Larry: In 2003 or 2004 a development grant was approved contingent upon conditions.

Wayne: Looking where the risks are, we are protected by the conditions. What are you going to do if you don't have all of the pieces in place? Are you still going to purchase the bridge? How are you going to make that commitment.

Larry: One commissioner said they want that project done. I told them that if commission does any work prior to approval, then it won't be reimbursable.

Scott: We don't have enough funds at this time anyhow.

Larry: Then that is how we must proceed.

Tyrrell: We could table it until our April meeting.

Bill: Clarifies EA and MOU dates. Talks about the 30 day comment period in March.

Then there is a decision notice period that allows for a 45 day appeal period. If no appeal then we are good to go. If there is an appeal then there is a resolution process so we could be looking at the fall. Need to complete special use permit.

Scott: Is there a 10 year permit?

Bill: Yes.

Scott: Is that a long enough commitment?

Wayne: The preference is that the public's money is amortized down. In the past we have asked for no less than a 25 year commitment. Renewing is possible. I'm comfortable with a ten year agreement with Federal agencies.

Motion: Tim moved to table the grant until the April meeting if the EA was signed by then.

Second: Karen

Vote: Unanimous

17. Douglas County Parks - Winchester Bay

Requested Amount: \$27,159.00

Presented by: Jim Dowd

Gives overview of the project. Illustrates the need to keep up with maintenance including trash removal, access corridor maintenance, and repair of sign vandalism and vault toilets. This grant will help augment the funds no longer available due to county budget cuts. We would have no problem waiting until after June to begin our O&M.

Tim: Praised work done at the park.

Wayne: Adds that many counties are facing the same dilemma.

Action Taken:

Motion: Tim moved to consider the grant

Second: Scott

Vote: Unanimous

18. USFS – McKenzie Santiam Pass

Requested Amount: \$18,900.00

Presented by: Steve Otoualik

Discussion:

Our presence is to advise folks how to properly use OHVs in the area. EA was just completed; as well as the public comment period.

Wayne: Concerned about damage done to the wagon trail near Benson. Do you plan on doing restoration of damaged sites if done by OHVs?

Steve: Yes in the future. We are OK with waiting until after June to begin.

Action Taken:

Motion: Joe moved to consider the grant

Second: Tim

Vote: Unanimous

19. BLM Eugene - Shotgun Creek

Requested Amount: \$80,667.00

Presented by: Liz Aleman

This is same request as our 2007 proposal, with a difference of less than 1%. This grant would allow us to continue O&M at Shotgun Creek area. We have secured a contract for design work. We are OK with waiting until after June to begin.

Discussion:

Rick: Are there any Class 2 trails in this area?

Liz: Yes, a small area.

Rick: Can side-by-sides be used this area?

Liz: We have been fielding more and more questions about them; how they fit in their system.

Scott: Do they fit at all?

Liz: Have not received field reports about their use.

Action Taken:

Motion: Scott moved to consider the grant

Second: Joe

Vote: Unanimous

20. USFS – Sand Lake

Already Approved: \$138,000.00

Presented by: Nathan Lewis

PowerPoint presentation. We don't have the capacity for sound training.

Ron: Do you operate a sewage system?

Nate: We are looking at purchasing a compactor.

Nate: Asked since we have a large grants, could we ask for more match.

Wayne: What you have allocated can be set aside for another match. It can be amended with the member's support.

Tyrrell your score would not change.

Mike: Will you go to curfew to help with safety issues?

Nate: Possibility; our management plan is 25 years old and in need of review.

No action necessary

21. ODF - Tillamook National Forest

Requested Amount: \$68,000.00

Presented by: Clyde Zeller

PowerPoint presentation. We provide three fulltime law enforcement forestry officers. Our grant asks for replacement tracks for our excavator. We supplement trail maintenance with inmate labor. Interlock gray stone used in certain areas. Also requesting grant monies to reprint our updated OHV guide. OK to wait until June to. Discusses accommodating side-by-sides. Does not like to start up a whole new trail system as technology changes. These will need to fit into existing Class 2 trails.

Mike: Airplane Hill may be an opportunity to open for Class 2 users.

Joe: Wonders if he should recue himself due to a perceived conflict as a volunteer.

Wayne: Joe would not gain as anything as an individual by being a volunteer.

Members compliment Clyde on his good work.

Tim: Will be interviewing for position to fill in fall of 2008 that will be funded with OHV funds. We are funding less than 25% of project.

Action Taken:

Motion: Karen moved to consider the grant

Second: Rick

Vote: Unanimous

22. BLM - Tillamook Upper Nestucca

Requested Amount: \$19,200.00

Presented by: Debra Drake

Talks about sharing a Sweco

Tyrrell: Asked if she checked the schedule.

Mike: Looks at map regarding "Camp Cooper"

Debra: We can't do any mach work prior to August.

Action Taken:

Motion: Tim moved to consider the grant

Second: Joe

Vote: Unanimous

23. Hood River County

Requested Amount: \$108,203.41

Presented by: Henry Buckalew

This is our first O&M request. We've been planning this for up to 4 years; hope this is the first of many annual requests.

Discussion:

Tyrrell: Your forestry plan is the most comprehensive I've seen.

Ian: Talks about the development phase of their Master Plan, which involves users and holding public meetings.

Henry: The earliest we planned to begin is in July 2008.

Action Taken:

Motion: Tim moved to consider the grant

Second: Scott

Vote: Unanimous

24 USFS Mt. Hood McCubbins Gulch

Grant amount requested: \$24,200.00

Presented by: Kevin Slagle

This grant would be used to bring our trails up to standard, have a training workshop for volunteers. This area gets a lot of use. We are currently engaged in our travel management plan. Can't have controlled use. This area is used by the Warm Springs Indian reservation – which brings up concerns about riders staying in designated areas.

Discussion

Rick: Sees a lot of unpaved gravel roads – are they open to class 2 vehicles?

Kevin: Yes.

Rick: Asks about the use of side-by-sides.

Kevin: In this area we have some conflict between Class 1 and Class 3 vehicles. The trail system has shown a lot of degradation due to the use of wider vehicles. If we were to wait until after July, would mean getting my bit out late for the trail person.

Action Taken:

Motion: Tim moved to consider the grant

Second: Karen

Vote: Unanimous

25. Trailsmen Motorcycle Club

Requested Amount: \$27,000.00

Presented by: Kevin Lane

Introduces Laina

Requesting mini excavator for Tillamook County to help keep trails open.

Scott: Are you looking at both new and used?

Kevin: Had looked at rentals but determined it was not cost effective to get a new piece of equipment.

Scott: asked about maintenance costs for the excavator. ODF agreement. Liability insurance may be required.

Kevin: Have not heard an issue about carrying liability. We have a small fund set aside for maintenance. We have 15 members, 2 who are qualified to run the equipment. We have a monthly scheduled work party.

Wayne: Not sure if the small group has enough time and manpower to use this large piece of equipment to it's full potential.

Kevin: A trailer is available to take the equipment to the worksite.

Tyrrell: Purchasing refurbished equipment is a possibility. If buying new, you can purchase maintenance contract. Not sure how we would handle to the funding on that. His club has a single track excavator.

Tyrrell: Compliments the work done by their club.

Karen: Are the bids for different kinds of equipment? Suggests waiting until later to get bids on refurbished equipment.

Wayne: Since you are non-profit you fall under the procurement laws. You would need to get a minimum of three bids after determine which option they would like to pursue. Bids need to be on similar products.

Tyrrell: If we were to table this until April would that pose a hardship?

Kevin: No.

Action Taken:

Motion: Tim moved to table the grant until the April meeting having them return with the appropriate bid and exploration of a maintenance contract.

Second: Rick

Refuse: Tyrrell

Vote: Unanimous

Mike: Asked what companies offer refurbished equipment?

Tyrrell: Not all of them do.

Wayne: We will work with the applicant on this. If they can find only one company they would show due diligence. We would like to see you obtain a maintenance contract with this.

26. OMRA

Requested Amount: \$29,102.90

Presented by: Tom Niemela

This request is primarily targeted to single track maintenance at Tillamook National Forest, Mt. Hood, Hood River, and Hood River County. Concerned if we don't keep them maintained, we are going to lose them. We are requesting a Rokon and other equipment.

Discussion

Tyrrell: OMRA does not have a track record for O&M. Could you cut back on some of your requests?

Tom: Yes.

Tim: Cautions him not to tow with your own personal 6,500 gross vehicle weight.

Talks about maintenance plan. Have a group of 30 who get together frequently to provide maintenance. As motivation thought we'd through a prize in there, something as an incentive. Pledging 200 volunteer hours need to be documented.

Scott: One has got to start somewhere. You've got 1,000 members.

Tim: Reviews bids. Amend grant to remove quad?

Tyrrell: That is just a thought, not a suggestion.

Tom: Need to wait for volunteer hours match.

Rick: Asks about purchasing a sidecar for the Rokon.

Mike: Motorcycle endorsement required.

Action Taken:

Motion: Joe moved to consider the grant

Second: Karen

Voting Aye: Joe, Scott, Rick, Karen, Tyrrell

Voting Nay: Tim

Motion Passes

27. USFS - COHVOPS

Previously Approved Grant Amount: \$312,849.00

Presented by: Vicki Ramming

Distributes materials and reviews their 2007-2008 budget.

Asks if they can swap out saved money that was not spent on staff to replace equipment.

The committee approved the shift in reimbursement, based on the shift not changing the scope of the project.

Discussion

Members emphasized they did not want to set a precedence.

Wayne: They follow their own procurement rules. Gives example of swapping reimbursement shifts. This shift is from personnel to services and supplies, which is fine as long as the committee approves.

Tim: This hasn't happened that we are aware of it. Need to be careful not to set a precedence.

Vickie distributed a revised 2008-09 budget sheet.

No action necessary

28. USFS - Middle Fork

Increase in Request From \$58,961.00 to \$59,411.14

Presentation by: Wendy Zustiak

This grant will provide for operations and maintenance of the Huckleberry Flats OHV area.

The increase in costs is due to a slight increase in the projected budget for the contracted SWECO operator's salary.

Action Taken:

Motion: Scott moved to consider the grant

Second: Joe

Vote: Unanimous

29. USFS - Huckleberry Flats

Requested amount: \$58,943.00

Presentation by: Wendy Zustiak

This grant will provide for funds to construct and design 10 miles of additional OHV trails in the existing Huckleberry Flats OHV system. This is phase one of three. The fire crew will be utilized in brushing out the trails.

Action Taken:

Motion: Joe moved to consider the grant

Second: Tim

Vote: Unanimous

Committee Scoring Period

The requested grants today total \$3,087,356.90. This does not factor in Lakeview since they did not make presentation today; Starkey because it was not recommended, and Riley Ranch because it was tabled until April.

Karen: Suggests that we save some money for law enforcement grants in April.

Wayne: Reminded members that there are still unspent dollars and it is not necessary "save" money from the calculation.

Tim: Douglas County needs funding by July 1st, making it a priority.

Tyrrell: We could give them the option to use their match prior to writing grants

Scott: Thinks we should save some for law enforcement grants and for emergencies.

Wayne: Next week staff will re-review the budget to make sure that our numbers are precise for those grants that are commission approved and obligated.

Scott: Supports funding long-term commitments plus item 24.

Joe: All applicants weren't planning on receiving it until July 1, 2008 anyway.

Wayne: We are asking for your recommendation to take the commission.

Tyrrell: We made an obligation when we agreed to the already approved long-term agreements. We should consider recommending them to the commission and include #24 .

Motion: Tim moved to recommend funding for long-term agreements # 2, 12, 13, 14, 20, 27, 28, and fund 24 in full (total: \$1,262,245.00)

Second: Scott

Voting Aye: Tim, Scott, Rick, Karen and Tyrrell.

Voting Nay: Joe

Motion: Tim moved to recommend funding projects subject to on approval subject to increased spending limitation for grants 3, 4, 5, 6, 7, 8, 9, 10, 15, 17, 18, 19, 21, 22, 23, 26, and 29

Second: Scott

Voting Aye: Tim, Scott, Rick, Karen and Tyrrell

Voting Nay: Joe

Motion: Karen moved to table Lakeview until the April grant meeting.

Second: Rick

Vote: Unanimous

Tim: Noted that items 11 and 16 were not approved.

Wayne: Wants to work with and for the committee, however, has concerns by not supporting the Starkey study.

Tyrrell: We've already funded quite a bit of money for them. Their findings do not give us any leverage. Seems like they are requesting funds for a narrow study (elk hunting, limited time frame).

Karen: For the record, I changed my vote from "aye" to "nay" because Dr. Wisdom is not seeking funds from other entities. He was banking on us. He hadn't even talked to other entities. She would like the commission to know that.

Scott: My "nay" vote was based on user and personal opinion, as well as goals from the ATV community based on an earlier survey. Research is not the ATV community's priority, it is law enforcement and operations & maintenance. My job is to convey the feelings of the users, especially my users. I might have considered approving it if they asked for a smaller amount.

We put that option out and he didn't lower his asking amount. Thinks other stakeholders should be part of the commitment, rather than the ATV community as a whole.

Tyrrell: Dr. Wisdom has the option of re-writing his proposal.

Tim: Requested that staff provide a project tracking report.

Wendy: Suggested that we send out letters to project sponsors of when to expect response.

Vice-Chair Hart adjourned the meeting at 4:55 p.m.

Submitted by,

Pamela Berger
ATV Grants Coordinator