

Oregon Parks and Recreation Commission

May 8, 2008

Agenda Item:	5B	Action
Topic:	Web Services Contract for ATV Safety Education	
Presented by:	Consent Calendar	

Background:

Senate Bill 101 was passed during the last legislative session which required OPRD to develop mandatory safety education training for Class I and III off-road vehicle operators recreating on public property. To implement this requirement, OPRD needs to develop three elements: a curriculum for public education on ATV safety, a delivery system for the curriculum, and a database to track all applicants.

To date, OPRD has entered into an interagency agreement with Oregon State University for \$208,948 to develop the curriculum. The next step is to hire technical assistance through a work order contract through a Managed Service Provider. Managed Service Providers are different contractors who have been pre-qualified through the Department of Administrative Services, Procurement Division and provide specific work at pre-agreed upon rates. As of this writing, 15 resumes have been received and it is likely that one or more may be working as of the date of the commission hearing. It is due to limited resources of existing OPRD staff and extremely tight timelines that OPRD is contracting out the needed services.

The contractor(s) will provide expertise to assist OPRD in designing the applications necessary for the internet site, student study and testing (safety certification examination), web-based database, and printing and distribution of education certification cards.

Action Requested: Staff requests that the Commission approve the issuance of contracts for the implementation of the mandatory ATV Safety and Education Training for Phase I and II in an amount not to exceed \$399,000.

Prior Action by Commission: January 17, 2008 approval of \$208,948 Interagency Agreement with OSU.

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Attachment: A: OPRD Managed Service Provider Work Order Solicitation